

Little Neck Swim and Racquet Club
Annual Meeting
October 15, 2007

The annual meeting of the membership of Little Neck Swim and Racquet was held on October 15, 2007 at the Clubhouse, pursuant to due notice as required by the Bylaws, with President Barbara Hudson presiding.

Board Members present were President Barbara Hudson, Vice President Ken Inglesby, Secretary Mavis McKenley, Treasurer Daryl Mitchell, At Large Members Kevin Stewart, Nancy Barbachem, and Carole Sharpe.

Staff Members present were Shawn Sabia, Tony Benjumea, and Narh Tetteh

Meeting Agenda

Annual Report from the President
Financial Report
Committee Reports
Amended and Restated Bylaws
Club Renovations
Election of Officers

Meeting was called to order at 7:10 pm by Barbara Hudson. Barbara reminded members of mission of the club. Last year posted list of things accomplished in 2006 and this year 2007 we have a new fulltime manager, weekly newsletters are being sent to membership, obtained ABC license. Barbara Hudson listed other items on wall. Promised to bring tennis court repairs, new tennis court construction, ID system, tracking of guest fees is still being worked on. Guest fees went up due to the ID cards being implemented. Bathroom touch up painting was completed by Ken Inglesby before pool opening. Sound system has not been purchased.

Recognition of outgoing board members – Carole Sharpe – running for office again unopposed, Mavis McKenley has already served two consecutive terms, and Barbara Hudson - running for office again.

Grant committee – Diane Yates – reminder that funds have been set aside formed by cell tower pledge to community. Two or three times a year will meet and hear from community representatives. This fall have three presentations and given four grants, sea breeze planted daffodils, Girl Scouts making a meadow at 7-11 Citgo triangle asking for additional money, Elder Day Care is planting around front of center for year round color, Mary Hayes of Lynnhaven River Garden Club, and Middle Plantation Bishopsgate park has agreed to work with civic league to verse landscaping clear out of over brush and establish new borders. Complete this fall clean up park and paths can be used

Secretary Report – Motion was made to dispense with the reading of the minutes of the prior annual meeting, motion passed and motion was made to approve by committee the minutes of this years annual minutes, motion passed.

Cyndi Jones, chair of the nominating committee, introduced candidates. Cyndi thanked her committee for their hard work. Stated there are 160 members with proxy and in attendance.

Margaret Derrick briefly spoke to the membership
Barbara Hudson – briefly spoke to the membership
Jeanene Wolfe – briefly spoke to the membership
Carole Sharpe – briefly spoke to the membership

Question from the floor from Janice regarding term limits for board positions, Barbara stated there are no term limits. Carole Considine asked why no absentee ballots. Barbara stated the new bylaws will address that issue but the current bylaws do not. Question from the floor regarding the possibility of extending the vote until votes can be obtained. Barbara will need to check Roberts Rules. One ballot per family and only regular member can vote.

Member questioned quorum necessary - 46 to conduct regular business, bylaws say 51% of membership as a whole has to vote for a bylaw change or 196 at this meeting. Barbara opened the floor for nominations. No nominations from the floor. All positions are now closed.

Dave Cooper requested discussion on bylaws. Not enough in attendance to vote on bylaws change. Discussion postponed.

Kevin Stewart gave power point presentation on proposal to remodel the bathrooms. ([Capital Improvements Presentation - 2007 Annual Meeting](#)) He thanked his committee members and their spouses. Kevin had all 10 on the committee stand to help field questions. Explained the scope of committee -to bring ideas to the membership – meeting started with brainstorming – all shared a vision – envisioned club as recreational facility – Little Neck community was passed over for a city run recreational facility, and founders built LNSRC. Tom Barton one of the original founder – bathrooms built originally in 1981. Viewed schematic and discussed plan for renovation - discussed cost of plan - \$250,000 approximate could be much less – had pre meeting of the board to discuss finance – 50,000 could be paid and finance 200,000 – an increase to membership of \$50 at the most per year - all committee members are behind the plan – board approved funds for architectural design –proposal not for board to approve – proposal is for membership to approve.

Grace Carlson has concern over social area. She has had to cancel events in the past because not enough space to accommodate functions. The square footage seems as though more has been allotted for bathroom and not for social space. Kevin stated it would be to expensive to flip flop due to cinder block wall. If we increase the size of the clubhouse we could get return on our investment by renting out the facility per Grace. Margaret stated increasing snack bar would make the space more efficient. The other option would be to take down building.

Amy Courtney questioned if it is very complicated to change certain things. Kevin stated there have been several different version of the plan already thrown out. Loren Heckelman stated one had exercise facility above and an increase in the size of facility. Diane Yates stated if we expand the size

we would need to increase parking lot. Kevin stated an idea to add square footage would be to add a tent. Matt Sharpe questioned the conditions of snack bar and whether general membership could use. Propose to train people to work in kitchen – have to be certified. Margaret Derrick stated person who works with swim can be certified to assist with swim team events. Beth Holloway mentioned Tennis Lunch League as well. Tim Green stated the club just spent 200,000 on new tennis courts – could build this to host tennis tournaments, hold swim team events.

Mary Hayes questioned \$50 cost increase. Kevin stated it would be a level \$50 dues increase not each year a \$50 increase. Carole Sharpe stated there is also financing. Mary Hayes questioned if there are other dues increase anticipated. Kevin stated building a contingency fund for problems down the road. Kevin DuBois questioned if there is a possibility of dues going down. David Sloane stated it is confusing linking capital improvements with dues increase. Should this project be considered in regular budget process? Kevin stated the budget was looked at and the overage in tennis court construction left approximately \$50,000 to use towards this project. Daryl confirmed \$50,000 can commit to from budget. Phase III of original plan involved volley ball courts, pavilion, basketball courts and other things that committee was unaware of. This would be ahead of the Phase III. Grace Carlson stated can you do that move this project ahead of Phase III. Kevin stated things change and this is a membership decision. Daryl stated that was a plan but there was no money set aside for Phase III. Barbara stated the budget has not been done for 2008 and just finished Phase II with completion of tennis courts. Barbara stated there is nothing that says a board can override what has been previously voted by the membership. It is still a mandate to do Phase III – need membership to prioritize these items

Roseann Barrett stated third phase was the tennis courts. Barbara stated phase III is the picnic pavilion per June 28th 2001 and the back area. Roseann Barrett questioned if the income from cell tower could ward off future dues increase – how many years left on cell tower money. Bill Gill stated five year plan with 10 year renewal. Daryl stated the \$87,000 this year paid for the courts without increases in the budget for salary and general improvements. Roseann questioned how many times the facility is rented. Shawn stated 1 or 2 times a week in the fall. She then questioned how many were turned away. Margaret Derrick stated people do not look at this facility for events of that size that would be turned away.

Sharon Grogan stated there were many high grade materials on schematic. Kevin stated some items in the plan will be worked out. At this point we are voting for or against or do we go back to the drawing board Kevin stated. If blown out may not revisit for a while – depends on response from membership.

Carole Sharpe stated it is just “Yes” or “No” at this point, but if no there is still a need and we are responsible to membership to listen. There could be special meeting to address.

Grace asked what is the history of club increase. Barbara stated historical 350 members to open the doors and now 464. Had two years increase and only one year of decrease. Kevin stated it is still a deal of \$575

Pete Withers, previous board member stated where did this plan come from and why dues increase before phase III. Kevin stated survey was sent out and three major projects made the top membership list, AED, Pool shelter, and bathroom. Nancy Hansson stated committee was never made aware of Phase III and some of the same items on survey did not rate high by membership.

Joe Henry stated why is there such a hoopla over \$50 increase. Tim Green stated we have \$133,000 in bank currently. There is a lot that cannot be decided at the meeting tonight

Roseann questioned Fascia and whether that should be on the agenda of capital improvements. Kevin stated that would be a part of renovation. It will happen regardless.

Lou Kollar thanked the committee for the level of expertise.

Holly Cuellar questioned if there are funds available for general maintenance. Daryl stated now that the tennis courts are behind us we will have a rainy day fund. Kevin stated a talk to AAA to get idea of worst case scenario about pool pumps, parking lots and things of that nature.

Roseann asked about old court numbers 4, 5, and 6 as far as resurface – is that in the budget. Daryl stated that will be part of rainy day fund- possible 35,000 per court – only using 50,000 for this project because want to use additional funds for other items – courts 4, 5, and 6 are past the point of resurface.

Barbara – concerned about snack bar use – two people staff may need three – also have caterer using. Kevin stated this is an addition. Barbara has concerns about amount of people in snackbar and back room goes away that is necessary storage space. Kevin stated storage is a concern, but do not want to take up use of this facility for storage. Nancy stated committee discussed closing two of showers for storage use.

David Sloane – motion to stop discussion – motion on the floor to approve bathrooms as presented phase III on back burner. Passed. (Post-meeting note added by the board: The attached Power Point presentation has the wording used by Kevin Stewart for the vote.)

Amy Courtney – bylaws – why not vote and continue to collect proxies. Questioned whether meeting can be in recess. Can recess but everyone here has to come back in order to continue bylaw vote. Dave cooper – if you take recess – you have to vote – if go out and bring back with more votes can extend meeting. Barbara reviewed Robert Rules. After vote on bylaws open recess meeting – need another proxy for members voting tomorrow – anyone opposed to this- email will go out with recess information and request for proxy

Discussion on By-laws –Ken Inglesby, chair of committee – met with committee of 5, Amy Courtney, Kevin Rack, Barbara Hudson and Daryl Mitchell all having lots of experience.

Highlight of bylaws that was sent to membership

1. Membership becomes inactive July 1st if dues not paid
2. Notice of withdrawal needs to be in writing and member needs to have moved 25 miles away and provide proof of residency
3. Membership is not transferable – one single transfer to a child – favorite child clause – initiation fee not paid because paid by original member
4. Election of officers – mail voting – email or piece of paper –allow absentee ballots
5. No voting by proxy
6. Budget committee – three members and treasurer may be chair
7. Nominating committee – prepare absentee ballot

8. Quorum – 25 members two of which are board – current 10% of membership – suggestion from parliamentarian – Dave Cooper questioned the 30 people and why not a majority of the board- four out of the seven – Barbara stated have to announce the meeting and will have absentee ballots and bylaws change will need five of the seven. Mary Hayes stated if membership is growing why are we shrinking our requirements.

Kezman Anastasia – if people are voting absentee could that count towards quorum. Barbara stated will have ability to do line item for membership. Amy stated have been working on bylaws for 2 years - can do line by line voting – or a full restatement

9. Credit card

10. Vote by 2/3 for bylaws change 5 of 7 of the board

Carole Sharpe – if approve then can be easier to change

Barbara stated the quorum can be increased – a commitment can be made by the committee and the board if passed to increase quorum.

Motion on the floor to accept the amended and restated bylaws as written – motion did not pass due to a lack of quorum.

Treasurer report – report attached –Daryl discussed 2007b financial initiatives - line item of Goodman report – tennis court construction and cost associated with surface problems – last to be complete is landscape. Daryl went over numbers on reports -salary up due to manager hired and addition of tennis assistants - snack bar – does it make money – income of 18,600, cost 9500 of food and wages of snack bar employees were about break even. Roseann asked what are Tennis Assistants? Daryl stated they help with court clean up and water changing.

If increase facility – will we make money – possibility. Barbara stated VBTCC assess a quarterly restaurant minimum.

The new manager was introduced, Shawn Sabia.

Bill Gill gave swim report. Great summer – bought auto vacuum for the pool – reduced staff for cleaning of the pool – team moved to top division undefeated with one tie – new auto time system – score board for next year to deal with auto time system- \$17,500 in bank will spend this year – 280 swim members added 50 swimmers – length of meets are longer – sent out questionnaire to members – propose for two team – 80% wanted one team – Roseann asked if you have to be a member to be on team. Bill stated yes, which explains the increase in membership numbers.

Mary Vance gave membership report – 383 regular members and 75 annual, which is the highest ever – out of annual some convert to regular membership. Barbara stated we will report how many leave next year.

Tennis Committee report by Grace Carlson- Ghana tournament this weekend – rain date 27th – next social November 10 – 1:30 to 4:30 – deep fried turkey – pizza night Nov 2nd giving out flyer for the 16th doing a parent youth night – anthem live – would like to get group to go next year – no chair currently for this committee, but we have assigned members to different tasks - meetings are the 2nd Wednesday of each month – Nancy Hansen questioned if non-members use the court is the fee the same - \$5 fee for non-members and Shawn, our new manager is collecting – Kim Craft attempted to put together mini clinics – a one night clinic – Amy stated we have 40 people already signed up for the Ghana tournament and have obtained \$1200 in sponsorship – extra money raised discussed with committee to start a scholarship fund for a child in Little Neck. Grace thanked Shawn for setting up for lunch league.

Rules committee – no report Carole has created many manuals that are documented.

Jeanene Wolfe gave social report – family movie night was well attended – board opened up for year round events. Pig Roast scheduled for November 3rd – adult event – wine in the past – if facility is not under construction will have other events planned. Stated in need of volunteers reminded members we all need to volunteer. Also will be needing a Social chair position.

Grounds – Ken Inglesby – other courts to be surfaced – maintain 6 courts for tournament – BMP area to help with drainage – wrap around wood needs to be fixed – parking lot as well. Ken is also looking for volunteers.

Rosann questioned the security light – 6 lights in back that have been out – T Mobile stated they would be fixed – it is very dark when leaving the tennis courts. Lori Horth stated the sidewalks are not level –maybe some solar powered lights can be installed.

Kevin - ABC license – had two weeks need protocol – 21 and sober – drink in building, around pool area, tennis pavilion, technically no drinking on courts - since no table and chairs in back field – no drinking permitted- need to buy wholesale – members can bring liqueur – we can only provide beer and wine – private party – need to still buy wholesale –assume liability as manager, but will not go after manager, club could be fined – during pool hours would suggest to have ABC manager on staff.

New business – none

Will recess until October 17th at 7:00

Meeting adjourned.

Election Results

President – Margaret Derrick

Secretary – Jeanene Wolfe

Officers at Large – Carole Sharpe

The clubhouse renovation motion passed.

The meeting has been recessed until Wednesday, October 17th at 7pm to allow for more people to vote on the Amended and Restated Bylaws. There were not enough members present or represented by proxy to finalize the vote on this motion. If you have not already voted at tonight's meeting either in person or by proxy, please come to the meeting on October 17th to cast your vote for or against the Bylaws or sign the attached proxy and give to a regular member who will be voting on the 17th.

Election Results for October 17th

The vote on the 17th for the Amended and Restated Bylaws failed to get 51% of membership's approval due to too few votes cast. Therefore, the vote fails.

Thanks to everyone who voted and participated in this democratic process. There were parts of the bylaws that are overwhelmingly supported by the membership, please watch for future opportunities to vote or state your opinion on the bylaw revisions.

Ballot Tally Results

Position of President:

Number of votes cast: 167
Necessary for election: 84
Margaret Derrick received: 105
Barbara Hudson received: 62
Illegal votes*: 6

Position of Secretary:

Number of votes cast: 159
Necessary for election: running unopposed
Jeanene Wolfe received: 159
Illegal votes*: 6

Position of Director-at-Large:

Number of votes cast: 163
Necessary for election: running unopposed
Carole Sharpe received: 163
Illegal votes*: 6

Clubhouse Renovation Proposal:

Number of votes cast: 164
Necessary for adoption: 83
Votes for motion: 94
Votes against: 70
Illegal votes*: 6

Bylaws Change (vote count is provided for information purposes only):

Number of votes cast: 140
Necessary for adoption: 196
Votes for motion: 110
Votes against motion: 30

Illegal votes*: 6

*These votes were not included in the number of “votes received” or “votes for/against”.

A special thanks to our nominating committee who put in a long night counting and verifying all the votes.