

Little Neck Swim and Racquet Club
Monthly Meeting
January 14, 2008

Board Members: Margaret Derrick, Ken Inglesby, Daryl Mitchell, Carole Sharp,
Nancy Barbachem, Kevin Stewart, Jeanene Wolfe, Barbara
Hudson
Committee Chairs: Mary Vance, Grace Carlson
Staff: Shawn Sabia
Guests: David Sloane

Meeting opened by Margaret. Remaining 2007 meeting minutes will be approved once they are submitted by Mavis.

As a guest, David Sloane was invited to address the board. He would like the membership to have access to the annual meeting minutes. He also wanted to know if the tennis court reconstruction will be funded in the current budget. Margaret stated that the minutes will be posted on the website once they are approved. The budget will be discussed later in the meeting.

Treasurer's report by Daryl: 2007 budget vs. actual amounts submitted as well as bank balance, 2008 budget proposal discussed, carryover from previous years decreased since \$25k was put into OP reserve. Barbara asked about the money the tennis committee deposited - \$900 was the original deposit, but she thinks there should be about \$1200 now. It was stated that the swim team maintains their own checking account for expenses such as timing system. Grace wanted to know what money would be available to the tennis committee to spend vs. what goes to the pro in the tennis line item. Margaret stated that the tennis committee can request the board give money to their committee as needed. Barbara clarified that tennis and swim each had their own account to raise money for specific expenses if desired. It had been determined, however, that the by-laws committee wasn't sure if having separate accounts was legal so they merged the funds when Anne-Marie resigned and there was no tennis committee treasurer. Margaret suggested we create a separate line item to allow the committee to keep track of these monies. Kevin stated there is no more earmarked money for tennis this year due to the fact that tennis came in over budget. In comparison, Daryl keeps track of the swim finances. He does need accounting statements from the last 2 years ('06 & '07) from the swim team. Shawn has the old tennis committee checkbook. Kevin stated we need to start giving Goodman the data to prevent swim from having to file taxes for their account. Barbara asked about \$13,000 in operating budget. Daryl stated we will prioritize as we go along for those funds. The file for the 2008 budget has the wish list to help prioritize. Grant funds never get replenished. Barbara asked about a rainy day fund. Daryl stated we can't do that right now but we can once the dues come in. We are only using reserve now as cash, it is not budgeted to be spent. Kevin stated that this time next year we should have \$64,000 to spend.

Motion by Daryl to adopt the budget for 2008 as submitted. Seconded by Ken.
Approved unanimously.

Grounds report by Ken: Shawn has quotes for the sprinkler system which vary greatly. Steve Proffitt of Little Neck Landscapes is the lesser one. He wants to get the current system operational to see how many heads we need to replace and then charge us accordingly. Ken recommends we go with Steve.

Motion by Ken to spend \$1,476.25 on the sprinkler system. Seconded by Kevin. Approved unanimously.

Manager's report by Shawn: Projector system quotes received. Adrenaline Solutions includes a 12' inflatable screen, cart for projector, extra bulb, set up and training. They recommended a portable system to give the flexibility to have it on the lawn or in the clubhouse for a total of \$3641.40.

YMCA has proposed managing our swim lessons which Shawn has declined. CO2 seems to be leaking. Shawn plans to fill the tank again so he can determine where the leak is occurring.

Shawn has recommended the Club Sentry Member Management system to replace the blue membership cards to track members being admitted. We can put a turnstile or lock for the tennis gate to use with the cards in the future for the off-season. When a member swipes their card, their photo appears on the computer to verify the user. The price is \$4220 to get everything except the cost of a basic computer to run at the guard shack. Daryl asked about turn around time. Shawn would need time to input members so he would need about 30 days. Carole recommends we use some type of card this year if we will use cards in the future so members will stay in the habit of bringing them. Daryl stated we need to make a decision no later than March to allow time to get it up and running. Margaret stated this program looks promising. The board will need to revisit this at February meeting after the new board members have had a chance to review the program.

Social committee report by Jeanene: Jeanene reiterated concerns about members not volunteering to help with social events, as well as the problem of members RSVPing for events then not attending resulting in wasted food and other costs associated with this. She requested a statement to this effect be included in the spring dues letter.

Swim report by Carole: She and Bill are working on securing the team coach. The July 4th meet may need to be a Wednesday or Thursday night although not one likes to do it.

Tennis committee report by Grace: Committee working on planning the spring and summer camps. Tony has submitted recommendations and Narh will submit his soon. He was given permission to do this after he returns on February 21. The goal is to get them online March 1st so we don't miss the early spring camp sign up season. Ken asked if camps need board vote but Grace says 4 courts or less don't need vote. Ken feels the board should see it since we will be answering member questions. The board would like the courtesy of review in light of issues last year. Committee has questions about the online registration system. They are only looking at tennis features and then they will vote on their recommendation to the board. The tennis shack has been split. Narh has a key and Tony has cleared out half for Narh's use.

Capital Improvements report by Kevin: Renovation bids were much higher than expected. Biggest overruns were related to HVAC and electrical costs. Committee does

not want to risk the project being unfinished by the spring opening date so the project is being delayed until the fall. We will need to make some compromises moving forward to stay within the budget. Kitchenette/bar is cost prohibitive. The committee hopes to get \$90,000 out of the bid price by scaling down the project. Committee saw 4 or 5 areas that folks wanted and they are still being addressed with the modified plan. They will need more money for drawing of new plans for plan 10A. They are waiting for a quote for this amount. They will need an email vote before the next meeting. The fascia expense is costly but will come under the maintenance budget. Barbara feels it was voted to come under the renovation expense and it still is but it was an expense that would be required with or without the renovation. There are cheaper alternatives to fascia which are being looked at. Nancy asked if we can wait on the fascia since it is so bad. Margaret thinks the problem is cosmetic not structural. It is an eyesore but it is cheaper to roll it into the renovation. Margaret will clarify with contractor that it won't harm the property to wait for the fall.

Rules report by Carole: The club rules need to be updated to include the clay courts. This will be done prior to opening.

Membership report by Mary: She will check postal rates to see if bulk mail is necessary for annual mailing. She will need the letter to explain about guest passes, late fees and the time limit on using guest passes. She is requesting a bigger mailing this year. Also need to include information about a new by-law vote. Carole suggested we specify how to get guest passes and have members sign to receive them.

Bylaws report by Ken: He has created new proposed bylaws following the annual meeting. Highlights were given. Areas include elections, defining quorum, credit obligations, annual meeting, special meeting. Barbara stated that in the old bylaws, membership had to approve capital improvements but in the new ones, we only need a vote if money needs to be borrowed. If the money is saved, no vote is needed by membership. Kevin stated we need to define capital improvements vs. maintenance costs. The accounting definition is too stringent. We need to define in facility rules which the board can increase as needed per inflation. Ken will look into how to define.

Online vote: Approved that pros be required to follow the ITF code of ethics.

General meeting adjourned.

Respectfully Submitted,

Jeanene Wolfe