

Little Neck Swim and Racquet Club
Monthly Meeting
April 21, 2008

Board Members: Margaret Derrick, Ken Inglesby, Daryl Mitchell, Carole Sharpe,
Nancy Barbachem, Jeanene Wolfe, Barbara Hudson
Committee Chairs: Mary Vance, Nancy Hansson, Bill Gill, Grace Carlson
Staff: Shawn Sabia

Meeting opened by Margaret. Barbara stated that a correction to the January minutes made at the February meeting regarding the bylaws wasn't reflected in the January minutes at all. It also doesn't state clearly that the board committed not to borrow more than \$25,000 even though it will have to be addressed in the bylaws in the future. Ken moved to accept the March minutes as presented with this correction. Seconded by Daryl. Minutes approved.

President's Report – Margaret Derrick

Annual minutes have not been approved since November. Kevin asked through Margaret that his specific motion be stated in the minutes not "as presented". The minutes need to reflect the motion he actually made. Barbara stated he did not say what he now says he did; she has his specific wording that he emailed to her. Margaret stated she has done some parliamentarian work on this and the bylaw vote can only be on the financing of the renovation. Barbara does not agree with this, the vote was on the plan with phase 3 on the back burner. Ken stated the financing was the vote; revisions were made to the plan to get it under budget. The board voted 6-1 that the changes were not great enough to go back to the membership so the vote should stand. Carole stated it was not clear to her if we voted on the financing or the plan. Ken stated it is clear in the bylaws that the vote is only done on the financing. Nancy Hansson wanted to know if there is a group of members out there who are trying to hold up the renovation. As a member of the CI committee, she came to two Q&A meetings where hardly anyone came so why are we revisiting this now? Ken stated he would like to see the list of members who are opposed to it. Barbara stated she didn't have a list. Mary Vance stated the minutes need to reflect the wording of the actual meeting for historical purposes. Jeanene reminded everyone that previously Nancy Barbachem remembered that the committee did discuss the potential to change the plans some based on input from the members and Jeanene agreed this occurred. Ken asked what is the outcome we are working towards? Carole stated that she perceives that the members voted on a specific visual not on the financing and the minutes need to reflect that. Ken stated that no one is storming down our doors with complaints. Carole stated they are not storming now but they may if things change and she cares that the details are right. Margaret stated that "as presented" is not specific enough. Barbara suggested we can attach the Power Point presentation to the minutes so that Kevin's wording is reflected. Daryl stated the Power Point should be a part of the minutes anyway since they were a part of the presentation. Barbara gave Jeanene the verbiage that Kevin emailed to her. Grace stated that as a member, she left the voting with the understanding that we were doing a renovation; we allocated the amount of money we were comfortable spending. At the meeting, Kevin did say the plans may be changed but she left the meeting with the idea that the renovation would be done if it was in the financial amount approved. These

delays are affecting her tennis committee, the court resurfacing, it is affecting everyone. She stated that if there is a list of 30 people, we would all like to see it. Since they weren't at the special meeting, where are they? Daryl stated we were getting off the minutes and there is no material change in the vote based on the Power Point and the wording Kevin sent to Barbara. Barbara stated another correction to be made was that Bill Gill not Bill Stewart talked about the 5 year plan. Bill Gill stated he might have said that. Barbara also corrected that the bylaws did not pass. The minutes say that it did, above the Treasurer's report. Daryl wanted it to reflect it did not pass due to a lack of quorum which is the whole reason we had the special mtg. Barbara stated we need to attach the votes to the minutes (the final count). Daryl stated we cannot pass the minutes tonight but Jeanene can make these changes and resend them out for approval.

Margaret asked Barbara about her questions about the renovation. Barbara stated one of the concerns was managing traffic in the snack bar when the pool is open. Margaret said she would write up a preliminary policy to address this. Barbara stated the health department policy says that brief visits are allowed but the problem is that the health department said on 2 visits that we are not allowed to have other people in the snack bar. She stated we were told this during the inspection and the intent is not to have others in there working. Margaret stated the intent is to keep kids and others from hanging around in there. Barbara stated members need to understand that they cannot use the snack bar as a prep area. Margaret stated that they can do this. Barbara thought we need to just verify with the health department that having members go in there for prep is OK. Grace stated that if that is the case, we will make a policy to adjust for that. Barbara stated she just wanted it to be thought through. Margaret stated it has been thought through. Daryl agreed that we are taking good care to make sure we are looking at these issues and we are covered. He suggested we agree that we will explore this further but it will not hold up the renovation any further. Barbara stated in the past members had to clean up after themselves, now the snack bar staff will help with clean up and this is a change in philosophy. Margaret stated it is a good change to make to have the staff be more involved with helping the members with their events. Nancy stated maybe we need a subcommittee to deal with these issues instead of micromanaging at this meeting. Ken stated we have a manager who is capable of making these decisions and managing the staff. Shawn agreed that he is capable of doing this. Barbara also stated she thought the other side rooms were going away so how can members use the other side rooms for staging events? Margaret said the rooms will be smaller but not going away completely. Barbara asked where the swim team storage be. Margaret stated those are nuances that will have to be worked out. Bill stated the swim team will make it work, whatever it is. Barbara asked about the fire exit. Margaret stated they had a long discussion about this and the back doors that exit onto the back lawn will be fire exits. If the fire marshal comes in after the fact and requires the front clubhouse doors be fire exits, we can put up signs and add panic bars. Barbara just wanted it on the record that she still has concerns but she will not do anything to hold up the plan. Her intent was to design things on paper, things that work, and that is all she was trying to do. Daryl thanked her for her input and with that felt we should be prepared to move on with the next planning phase.

Margaret stated the tennis pro contracts are on track. We will need to make a few minor changes but we should be able to get them signed by May. Barbara asked if the board talked about changing the wording per the bylaws to reflect that inactive members cannot attend as guests? Ken stated we discussed this and we don't agree with this policy. Barbara stated we can disagree but it is in the bylaws and if you choose to

ignore it, you can but she wants it reflected in the minutes that this is what the bylaws state. Ken stated we agreed at the last board meeting that we don't want to limit inactive members since it may encourage them to reactivate. Mary said it was discussed and we need to track the changes we want to make to the bylaws in the future. We need someone to make a list of the bylaw changes we want to make to help keep track of them. Daryl said that if we are changing a lot of clerical things, let's do this in October at the annual meeting. Ken agreed to gather those changes. (What is in the pro contracts is our intent, we need to change the bylaws to reflect it.) Nancy asked who tracks the non-member and inactive members? Carole stated that no one is currently doing this which is the problem. Grace felt that Tony and Narh should be the ones to do that for tennis players.

Manager's Report – Shawn Sabia

Clay courts are open, the watering is a little bit off still but he's working on it, the bmps are working good with all of the rain we've had recently. He replaced the chlorine lines to the mushroom pool, scheduled to uncover the pool on April 29 with the electrical inspection immediately following it. The tent repair was only \$35. He is having a hard time finding a painter for the slide but the few who have given quotes are not interested in taking it apart, blasting it and repainting. Bill asked if we are going to get some type of paint on it? Shawn said we will.

Shawn spoke to Steve Profitt about the front berms and prettying those up. Steve does not recommend annuals but instead doing a smaller amount of the plans from a few years ago to make it look better. Margaret asked if that will cost more for his fee? Shawn didn't think so but he will get more information. Traffer came out without Dominion to see the damaged tennis court and take pictures. He should be out here Wednesday and give us a claim number. He ordered a fan and is working on getting the outdoor shower fixed. He is replacing some tiles in the baby pool. He spoke to another tennis court company about the courts (Mid Atlantic Tennis out of DC) and they came in a little shy of what Tennis Inc quoted. He said if we resurface we can get 5 to 10 more years out of them. He also does Premiere as well as Cushion Extreme. He sent Shawn samples and you can see the difference in the thickness. Cushion is seamless unlike Premiere and the seams can come apart and create a problem. Their cost actually comes in cheaper than the Premiere from Tennis Inc but a little more than his cost for Premiere, so there are other options to look at. Barbara asked if we can look at some of their sites? Shawn said they are not in VA yet but he will get a list. Barbara is going to Connecticut if they have one there. Shawn also said that if we are the first to use them in VA, we would get a discount to be a show court. Daryl stated the prices for the different surfaces are closer together than we thought (\$32,670 for the asphalt). There are some cracks on our courts but they are not in the worst repair. They think they can fix them with resurfacing and they can't guarantee the cracks but if it is done right, it shouldn't be a problem. There is no waving in the lines which is good so theoretically we can get some more years out of these courts. Grace asked if we are going to walk the courts and take a look which she would like to be included in so she can be aware of the cracks and dips and she will come to all future meetings with contractors. Daryl stated that if the resurface warranty is as good as a new court, this needs to be looked at as well. Margaret said Mid Atlantic seems to have much more detail in their quote. Shawn said they did but they offer more options which will make the price a little higher. Barbara said that Vern Reynolds is also a source to get more information from. Daryl said we can't find him. Shawn stated he's heard his name but he hasn't talked to him.

Membership – Mary Vance

We've gotten several members with weird requests for refunds. Margaret stated one of the founding members wants a retroactive refund of her original \$1000 now that she is back in the area. Daryl thought it was the same family he talked to last year and told them we could not do that. He will look back at his notes. Margaret asked Daryl to let us know so we can respond to her. Everyone Mary talked to was very happy that the bylaws changed and 3 out of the 4 are going to transfer to the favorite child.

Social – Nancy Hansson

We are having our first adult social May 3rd from 7:00-10:00 pm, a Cinco de Mayo party. Daryl asked if there is a deadline to pay, and if we want to have a minimum to have the party? Nancy stated they discussed that and will not do that for this event but will look at that for future events. Margaret stated the payment in advance is what is important to make sure we have the money to cover the expenses. Bill asked about the margarita-flavored slushy drinks; do people know they need to bring their own alcohol? Jeanene reminded everyone that we cannot serve liquor but members can bring their own tequila is they choose. Barbara asked about the TV/projector the club was looking into purchasing. Ross Wolfe has offered to make a really nice screen but we have nothing to project the shows. Grace said the tennis committee is looking at offering major tennis tournament viewings as socials. Daryl stated we put this on hold due to the renovation. Barbara asked how we access the projector we've borrowed in the past? Do we work it out ourselves or go to Shawn? Carole suggested folks work it out themselves first if they can. Margaret stated our intent was to use the borrowed items (from Ross Wolfe or Kevin Stewart) which we have used in the past for now and look at some type of TV in the future. Grace was uncomfortable with borrowing one in case of it breaking. She wondered if we can rent one and make that part of the cost of the event. This is a way to handle the extra expense. Jeanene would like to make the spring open house an annual event. This would be a great time to have sign ups for all of the tennis, swim and social activities, get members to pay their dues, and to give members a chance to see all of the club offerings.

Swim Team – Bill Gill

Abbey Barney and Virginia Donnell are the two head coaches, Elizabeth Sterling will be returning, Tad Derrick's name has been mentioned, still looking into filling out the coaching staff. The swim committee met and put people in charge of the team building program and they will plan more events for the older kids. Team sponsorships- the two \$1000 sponsors renewed their sponsorships, and we have 2 new sponsors this year. Kevin wanted to give a sponsorship to Chris Hendrix for his efforts on the renovation but the swim committee does not feel they can honor this since so many members give of their time and money to the swim team without this perk. A suggestion was to put his name on the renovation or on the club somehow, but not give a specific sponsorship for the swim team since they have not given money to the swim team specifically. Barbara stated we had talked about putting business card listings on the website for those members who donate their time or talents to give them and their businesses recognition. Daryl stated we will get a further bill so if he wants to take that and pay the swim team, then he can be a sponsor. Bill said I think that is fine. Jeanene clarified that the swim team needs to be able to show the payment to make it fair to the others. Bill agreed. Pre-registration dates are coming up April 27th, May 7th and May 17th, Carole stated it might be nice if members can get their ID cards that day. Shawn was not sure if he could be available. Jeanene and Nancy offered to help do this if they can be trained on the new system.

Tennis – Grace Carlson

Most of the spring socials got rained out, looking at rescheduling the adult-child tournament for possibly May 17, and may need to move the May social since it is usually the Saturday of Mother's Day weekend instead of Memorial day weekend, still working on all of that, working with Shawn about the court surfaces and what is going on with that, wants to have more tennis socials here in the clubhouse, moved ladies night to Thursdays and there were 4 women who showed up so hopefully that will keep going and growing, good sign-ups for the tennis clinics for both Tony and Narh, the summer clinics have not had a good response but it is still early.

Rules – Carole Sharpe

Handed out rules, one of the concerns from last year was the day care provider use. It was reworded trying to use more positive words, trying to prevent divorced spouses from sharing membership by saying they are day care providers. Jeanene stated that if they are a parent then they are not a day care provider, that should be pretty clear. Barbara said the definition of membership in the bylaws says dependents have to be in the same household. Carole stated that means that a grandparent who lives with you who you care for, and claim on your taxes, is considered a dependent. Carole will take some of the wording from article 3 and put it on the form. The daycare provider must have the kids in tow when they arrive. Carole asked about foreign exchange students. Barbara said if they are not foreign, they have to pay the \$1 guest fee if they are out of zip code. Carole will add the clubhouse rental policies to include the ABC regulations. Carole will change guest rates to reflect new subcontractor fees, will send another email out with all of the changes and would like to get feedback from the board.

Treasurer – Daryl Mitchell

Talking to a new banker, realized he never got the official end of year financial statement, will send to Jeanene to post on the website when it arrives, nice deposits following the special meeting. He called attention to \$519,000 on the current note. We had one new member and paid out one old member so have a net of zero on that, currently reduced the amount of money brought in for tennis courts for the fencing and the sidewalk, recorded the costs year to date for the courts. If we look at the \$1300 in TBA, those are all coming in a little less but they are being offset by the extra clay court costs (fencing and sidewalk) so we still need to table the front berms in case we don't get the income from memberships we expect due to the economy. Shawn has the quote for the AED but is waiting to buy it closer to the pool opening. Barbara asked if we have the November minutes. Jeanene stated she never received them. Barbara stated there was a vote in November about the guest fee for the tennis courts according to zip code. Grace stated that since a guest of the tennis courts uses up more space vs. the pool it should be more. Carole said the tennis guest policy is flat \$5 for all guests regardless of zip code. Daryl stated our general liability policy covers what we do but Faye was previously concerned once we talked about renting limousines for the New Years Eve party.

Meeting adjourned.

Respectfully submitted,

Jeanene Wolfe