

Little Neck Swim and Racquet Club
Monthly Meeting
November 17, 2008

Board Members: Margaret Derrick, Daryl Mitchell, Jeanene Wolfe, Kevin Stewart, Nancy Barbachem
Committee Chairs: Grace Carlson, Nancy Hansson, Bill Gill
Employees: Suzi Pease

Meeting opened by Margaret. The necessary quorum was present.

Email votes were as follows:

1. Motion to accept the recommendation made at the September board meeting for Hoy Construction to be the contractor for the renovation. The contract includes a cost plus bid with a cap of \$243,000. Motion was adopted.

President's Report – Margaret Derrick

- Court 5 will be ground up by Tennis, Inc. tomorrow and may take about 2 weeks unless weather is bad.
- The club has old equipment which we will donate to a local charity since the resale value will be so low. We will hold onto at least one extra refrigerator through the summer to make sure we don't need it for overflow. There is attic space above the snack bar which will remain intact so it can be used for storage. The new kitchen will also have a lot more storage space in the form of cabinets. We need to go through all of the extra stuff in the back storage room and put seasonal supplies in the attic.
- Narh continues to have health concerns and it is questionable if he will be able to return to teach. Suzi will put some feelers out to see if there is a college student or other interim prospect to fill in until he can return to teach.
- Suggested having a December social in lieu of a meeting to welcome the new members and thank the outgoing members.
- Found a second AED machine in a weather-proof box so it would be accessible year-round for the tennis courts. We can get it for \$800. It was decided that we should look into options to mount the one we have so it is more accessible instead.

Manager's Report –Suzi Pease

- Trying to keep the clay courts open for the Turkey social but may have to close it if it stays this cold.

- Talking to AAA about keeping the pool pumps on in the past but looking at winterizing this year. The power and chemicals are an expense to be considered with them open.
- Hired an intern from ODU with an exercise management degree who will help with youth socials and whatever else we want her to do. She can assist with the social committee and will do some conditioning for tennis members.
- Plans to have some 21 year old interns this summer who can help with programming as well as serve as ABC manager.
- The landscaping is not being maintained. Need to check the contract to see what has not been done, such as mulching, planting annuals and weeding.
- Suzi has someone who can fix the sign light sensor.

Treasurer's Report – Daryl Mitchell

- We have a temporary change at Goodman and Co with Lisa out on maternity leave but she should be back in January so the reports are coming.
- GTA income and expenses are all coming under the tennis budget but some are incorrect, which will be fixed.
- We are up \$93,000 for operating budget, \$57,000 for other items for a net of \$150,000. We have \$24,000 in expected expenses and \$20,000 for the fascia cost so we will have around \$100,000 in excess. We have \$85,000 in the bank today.
- Wants a second look at the 2009 budget and need to form a committee so it can be approved and posted by the December 31 deadline. Daryl, Kevin, Margaret and Suzi are suggested.
- Tennis committee wants a line item for their everyday expenses and this is already there in Tennis: General. Will add a specific line item called tennis committee.
- Motion made by Kevin, seconded by Daryl to replace the fascia with the renovation at a cost of \$21,504. Includes removal of the old. Motion adopted unanimously.
- Motion by Margaret to approve \$5000 to cover the overage of the insurance settlement to repair the damaged court 5, seconded by Daryl. The total cost is \$10,000. Motion adopted unanimously.
- BB&T wanted their name listed as second on the lien which has been done. Need articles of incorporation certificate if they request it. May need Suzi to gather these paper if needed. There should be a survey in the box of financial records if needed.

Capital Improvements – Kevin Stewart

- Hoy has started the renovation and making good progress. We have an exclusively assigned site manager for the job. Completion date is end of January (23rd). Liquidated damages don't kick into until February 14. No surprises so far. Adding a vent in the new kitchen to replace the AC unit.

Committee Reports

Tennis Committee – Grace Carlson

- Last social postponed until February 22.
- Looking at doing an event at the bubble at ODU, maybe a potluck social.
- Bids received for the tennis shelter are astronomical – between \$8000 and \$12,000 so it can't be done for \$5000 budgeted. Would like similar shelters to what we currently have. The concrete slab is too small to use as it. Kevin will see if Hoy will submit a bid. We also need to look at increasing the budget on this project.
- Jr team program is not on track as they would like it to be. Tony did not give them a quote for what they asked for their proposed team activities but gave a different quote. Stacy, Grace and Suzi need to meet with Tony about this. Will discuss the proposal he gave them with the committee in the interim. Would like to have it up and running in April so need to have it publicized by March.

Swim Team – Bill Gill

- Greenbriar will move down a division and Great Bridge will move up. With a team having folded, we are down a team so there is discussion about where the extra team should be within the division.
- Due to school year ending later, discussed starting the season later but want to keep All Stars at the beginning of August.

Meeting adjourned.

Jeanene Wolfe, Secretary