

Little Neck Swim and Racquet Club
Monthly Meeting
February 16, 2009

Board Members: Margaret Derrick, Jeanene Wolfe, Kevin Stewart, John Brown, Al Craft, Carole Sharpe, Lisa Conrad
Committee Chairs: Grace Carlson, Mary Vance, Bill Gill
Employees: Suzi Pease
Guests: Lindsay Reavis

Meeting opened by Margaret. The necessary quorum was present. Requested any changes to the October, November and January minutes. Motion to approve the October, November and January minutes by John. Seconded by Kevin. The October, November and January minutes adopted. Annual minutes approved by committee.

Email votes were as follows:

1. A new computer is needed for the club manager's office. A motion was made to purchase a computer meeting the following specs: HP or IBM, Duo Core 2 1.86GHZ, 2GB RAM, 80GB, CDRW/DVD, Windows Vista Business Downgraded to XP PRO (Vista is no good) for \$550 plus Office 2007 Basis (Word, Outlook, Excel) for \$190, Anti Virus \$39, and 1-2 hours of onsite labor @ \$130-\$150 for a total of \$929. There will also be an upgrade of the QuickBooks software to QuickBooks Pro 2009 for \$190. Motion was adopted.
2. The bid to paint the interior of the club house was \$2146. Motion to accept the bid was adopted.

President's Report – Margaret Derrick

- Calendar needs to be up to date before the March board meeting and all dates given to Suzi. These dates will be given out at the membership open house.
- Membership open house – will have postcard mailings to community to increase membership. We will have a kids area (games etc), an adult social, and information booths about club activities/services. Plan to serve food, beer, juice and soda. Spent \$1500 last year. Free guest passes to members if they pay their dues that day. Motion to increase spending to \$3000 for open house in April. Second by John. Motion adopted.
- Carpet in clubhouse – Margaret spoke to Daryl Mitchell and they recommend using the same carpet squares as in the bathrooms. The bid was \$6500 from Prestige. The carpet squares are what is recommended according to durability. Suzi will look into getting more bids for comparison.

Manager's Report - Suzi Pease

- Getting students to volunteer for the open house to face paint.
- Getting bids for landscaping companies. All have crews and offer more extensive services than what we currently have. They will come on a set day. The bids are for the same price as our current contract. Wedgewood Gardens was suggested by Grace. Broad Beach is the one Suzi recommends.
- Will do her best to have the pool open for the open house but this may not be possible due to the drainage issues.
- Working on getting a certified pool operators course hosted here. Could be a money making thing.
- Set up a BNI meeting here weekly which will generate income.
- Can get lifeguards recertified here but can't do new certifications.
- Looking at staff uniforms. May do board shorts for the girls instead of the short ones. Snack bar employees will wear khaki and white polo shirts.
- Will be in-servicing employees on cleaning of the new bathrooms. Will look into getting a service out here to show the kids how it needs to be done.

Treasurer – Kevin Stewart

- Implemented Quick Books. There was a lot of redundancy. Working on getting the accounting procedures down for better use and accountability. This will also bring down the fees from Goodman.
- January cash flow of \$91,000 with \$37,000 reserved for contingencies and \$25,000 reserved for the tennis courts. Most notable expense is for the fascia repair. Temporarily borrowing from the contingency fund until the dues start getting paid in April.
- Computerizing check writing with BB&T account.

Capital Improvements – Kevin Stewart

- Renovation Update – Unforeseen circumstances after renovation began. Bid was based on architectural drawings – found plumbing issues once the walls came down and some changes required by the city such as a new backflow device for \$1700. We are about 4% over budget or \$12,000.
- Toilet partitions which were going to be reused were found to be rusted out and need to be repaired or replaced. The option recommended is the color solid plastic partitions for \$4873. To fix the existing partitions will cost about \$3000. Motion to approve new partitions for \$5200 made by Kevin, seconded by Al. Motion adopted.

Committee Reports

Tennis – Grace Carlson

- Court replacement is being chaired by Al Craft. Meeting with contractors and it looks like the prices will be higher than we expected. Will have specifics next month.
- Moving forward on ODU social on March 7 from 7:00 – 10:00 pm. Rented 4 courts for \$200. It will be a tournament/social. Looking at meeting the need of the long-term members of the club with some different kind of events. This will meet the needs of members who want to play with a partner instead of playing round robin style. Inviting non-members to try and entice new members. Fee will be \$10 per person.
- Spring season opener will have games for kids, may have Prince come do a demo for adults. Will have information on the jr team, ladies' and men's programs. Wants to have spring and summer camp/clinics info by this date.
- Socials for 2009 – July 4th and Nov 14th, may add one in May.
- Will email jr tennis team plan to the board for approval.
 - Four 8 week seasons. Can buy the whole package or just pay for certain activities such as round robins.
- GTA – Lindsay – looking at Oct 3 or 17. Would suggest 17 to avoid local school carnival conflicts. Need to make sure it is before or after the court rebuild of courts 6,7,8.

Swim Team – Bill Gill

- Our division will only have 4 dual meets this year so we may have an inner-squad meet. There will be 2 home meets and 2 away unless we add this extra one. Trying to have our bye for the 4th of July. Both head coaches are coming back and some assistant coaches returning. Working to bring registration online with Active Registration. They offer a great package of features. This will simplify some of the administrative side of running the team. Team will cover the registration costs but will probably increase dues next year to cover this new expense.

Membership – Mary Vance

- Getting ready to send out letters to members and recent inactive, regular members. Plan to get them out by mid-March.

Meeting adjourned.

Jeanene Wolfe, Secretary